



SilverCrest Metals Inc. (TSX: SIL) is a Canadian precious metals exploration company headquartered in Vancouver, BC, that is focused on new discoveries, value-added acquisitions and targeting production in Mexico's historic precious metal districts.

Job Title:	JR. Investor Relations	Date:	January 2018
Immediate Supervisor: VP, Corporate Communications			
Immediate Reports: N/A			
Job Description: Junior Investor Relations of SilverCrest Metals Inc.			

Core Purpose:

SilverCrest Metals Inc. has an opportunity for a self-driven socially savvy entry level Investor Relations professional to join our team.

Key Areas of Accountability:

- Create and update internal corporate presentations and marketing materials
- Contribute to the implementation of the investor relations strategy and plan
- Maintain and enhance relationships with retail investors and prospective investors
- Conduct outbound calling and arrange meetings as required with the generation of leads
- Prepare applicable information and contribute to the editing, development and circulation of company press releases and presentations, as required
- Manage company website and media updates and content
- Attend and prepare for mining conferences to market the success of our company
- Oversee the preparation for mining shows to include but not limited to; registration, booking meetings, marketing materials, set-up and take-down of tradeshow, and research on the participants
- Review and recommend marketing and mining conference initiatives
- Handle various administrative tasks

Qualifications:

- **Education** Post-secondary
- **Experience** Knowledge and experience of the market and experience in the mining industry is an asset.
- **Skills** Highly proficient with Microsoft Office, PowerPoint and Word; Ability to self-direct work; Be a proactive learner and can work independently; Work in team environment; Basic knowledge of geological concepts; Established network of contacts preferred but not a must; Strong presentation skills and ability to facilitate meetings; Advanced written and verbal communication skills; talk with investors and maintain company's image

Job Location:	Vancouver, Canada	Company Industry:	Mining
Job Role:	Investor Relations	Start Date:	N/A
Employment Status:	Full time	Employment Type:	Employee
Monthly Salary Range:	Commensurate with experience	Manages Others:	n/a
Number of Vacancies:	1	% of Travel:	25%